

Town of Lyme
Building Maintenance Committee
October 8, 2013
8:00AM Town Offices Conference Room

Present: Michael Woodard, Steve Campbell, Dan O'Hara, Don Elder & Dina Cutting

The meeting was called to order at 8:00AM by Chair Woodard.

1. The minutes of August 13, 2013 were reviewed:
 - Cutting was asked to address the issues discussed in the August meeting. The concerns over the circulator, heat exchanger and wood pellet silo have been addressed by Road Agent Fred Stearns. Stearns is the department head and is responsible for the repairs and budget funding concerning these repairs. Stearns has met with Shepard Plumbing discussed and came up with a future plan for these issues. Shepard's plumbing will be taking care of plumbing issue with in the garage & Lyme Green Heat will be taking care of repair issues with the wood heat boilers.
 - The Selectboard has approved the corrosion investigation for the highway garage. Vidal, Woodard, MacKenzie, Stearns and other energy committee members will be removing a small piece of insulation to check for corrosion. MacKenzie will be documenting this test. Information to follow.
 - The Selectboard have decided the condensation issue needs to be addressed in the highway garage prior to the consideration of replacing the insulation at the highway garage. Stearns and the building committee will review information at the next meeting.
 - Chief O'Keefe has been asked to change the light bulb on the common flag pole.
2. The highway generator grant was discussed again. Cutting was contacted by Kevin Peterson months ago and nothing has happened since that time. After a brief discussion concerning the grant Woodard moved to recommend to the Selectboard Cutting is allowed to apply for this grant on the Town's behalf. Seconded by Elder. Voted unanimously in favor.
3. Library:
 1. Tec mar was discussed and the Library will be installing this.
 2. The Library boiler issues were reviewed and the proposed fix it is a heat/cold trap be installed.
 3. The Library is still reviewing Air Conditioning options.
4. Cutting will have the prioritized list of town building repairs and or maintenance at the next meeting for review and budgeting purposes.
5. Elder reported the drive way at the LCAB washed out in the last storm. The culvert is plugged.
6. Woodard moved to have regular meetings every other month. Seconded by Elder. Voted unanimously in favor.
7. Next meeting will be December 10, 2013
8. Campbell moved to adjourn at 8:35AM. Seconded by Elder. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting